



Construct Sun Contractor Payment Term Guidelines.

The following prerequisites shall be met to be eligible for payment.

- W-9 current year on file.
- ACH information on file.
- Copy of contractor's license.
- Copy of company safety manual.
- Executed contractor agreement.
- Current insurance certificates on file General Liability, Workman's Comp and Auto. Policies must meet Construct Sun current minimum insurance policy requirements.
- Certificate of additionally insured listing Construct Sun LLC and Sunnera Construction as additionally insured.

Milestone 1 Payment (M1) eligibility requirements. M1 60% of total project invoice.

- All equipment installed per manufactures guidelines and local codes approve plans the CSA.
- System has been properly commission and is deemed fully operational at Construct Sun's discretion.
- Digital close out packet completed, and all required installation site pictures sent.
- Site monitoring has been enabled and communicating with monitoring portal. Picture required showing optimizers paired and communications S(OK).
- M1 system invoice sent to installation coordinator.
- Pending project manager approval of digital close out packet.
- Payment within 15 calendar days.

Milestone 2 Payment (M2) eligibility requirements. M2 40% of total project invoice.

- System passed final building inspection.
- Any punch list items have been resolved.
- Uploaded signed permit card.
- Monitoring system shows no issues.
- M2 system invoice sent to installation coordinator.
- Pending project manager approval of digital close out packet.
- Payment within 15 calendar days.

**Construct Sun reserve the right to change and/or modify payment terms and guidelines upon its sole discretion. Construct Sun will provide contractor with a 10 notice of change.

Initials _____